

Article I. Committee Meeting  
 Article II. Wednesday 14<sup>th</sup> Feb 2024 – using Zoom

Present: Mark (Chairman), Sarah (Welfare Officer), Carole (Secretary), Elaine (Coaching Co-Ordinator), Dene (Treasurer), Ian (Welfare), Richard Nettleship (Events Co-ordinator)

<b>Apologies:</b> James (Coaching Co-ord), Alistair P (Membership Secretary)	Action
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1	<p><b>Matters Arising from Previous Minutes:</b></p> <ul style="list-style-type: none"> <li>• Written to college about 3 issues on responsibility for track, given condition due to bad weather, awaiting response</li> <li>• Date to start track work still start of March to confirm next week</li> <li>• Primary School Challenge PSC progressing, entries coming in</li> <li>• TAVY 5 in March only for C25K</li> </ul>	<p><b>MW</b></p> <p><b>MW</b></p>
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2	<p><b>Treasurers Report:</b></p> <ul style="list-style-type: none"> <li>• Dene produced her report prior to the meeting.</li> <li>• Balances are high at the moment. The majority of this is allocated to the track refurbishment.</li> <li>• All invoices paid</li> <li>• No outstanding invoices to be paid.</li> <li>• Outstanding invoices to be received for Tavy 7, Ian to chase</li> <li>• Membership fees coming in – to send reminder end of next week, chase after 1<sup>st</sup> March</li> <li>• Net profit for Jan 2024 - £1,933.92</li> </ul>	<p><b>IC</b></p>
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	<ul style="list-style-type: none"> <li>• The accounts for 2023 have been signed and lodged with companies house</li> <li>• Query from a member on fee due if cannot train due to illness – can refer to options on TAC website that include associate membership of £28 for those who do not use training facilities.</li> <li>• Dene requested change of bank mandate for new chairman and secretary, will remove old ones once confirmed</li> <li>• Mark to ask college for transparency on insurance contribution to track.</li> </ul>	<p><b>MW, CW</b></p> <p><b>MW</b></p>
3	<p><b>Coaching &amp; Competition:</b></p> <ul style="list-style-type: none"> <li>• Elaine putting together fixture list for website, o/s Devon series – Dene has received it and will pass it on. TAC event on 4<sup>th</sup> Aug. Mark to request Keith to send details in future to Elaine &amp; finance/invoices to Dene</li> <li>• Elaine noted we are running the Christmas Preston Hammer Throw Handicap series on Sat 17<sup>th</sup> (or following Sat if poor weather)</li> <li>• Richard reported PSC will be in park, license application in next few weeks. Risk assessment to be done – include points raised on road &amp; water safety. To have meeting to discuss details with Mark.</li> <li>• Next/last Westward XC League on Sun 3<sup>rd</sup>. Good results for juniors and vets, in medal positions.</li> <li>• Walker sisters selected to represent national cross country.</li> </ul>	<p><b>DM</b></p> <p><b>MW</b></p> <p><b>RM/MW</b></p>

4	<p><b>Facilities:</b></p> <ul style="list-style-type: none"> <li>• Mark to meet college next week, will highlight issues on flood plain. Asked if we would ever use steeplechase jump?</li> <li>• Mark to ask contractors for quote for walkway to throwing circle</li> <li>• Elaine highlighted issue with toilets being used by others – footballers etc. - and left in poor state. Could we move? Review other entrances to football pitches and when gates are open, Mark raise with college.</li> <li>• Elaine noted that garage still getting wet, so wood starting to rot. Hope it is a drainage issue that will be fixed with track refurbishment – to monitor.</li> </ul>	<p><b>All MW</b></p> <p><b>MW</b></p> <p><b>EF</b></p>
5	<p><b>AOB:</b></p> <ul style="list-style-type: none"> <li>• Asked James for dates for senior coaches Connect session, Mark added one for March, to review if James can continue role.</li> <li>• Mark asked if we needed new committee members? Ian felt now predominantly seniors focussed, Elaine felt we need to get balance across runners, track &amp; field, seniors &amp; juniors. Richard suggested Communications person. Mark to circulate ideas on roles, could include one for fund raising.</li> <li>• Sarah asked if still issue of contact to club using website – Mark confirmed he and Alastair are receiving Enquiry forms. Mark questioned how</li> </ul>	<p><b>MW</b></p> <p><b>MW</b></p> <p><b>All</b></p>

	pro-active are we in getting new members, can we do more?	
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	<b>Date of Next Meeting</b> <b>Wednesday 6<sup>th</sup> March 2024</b>	
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