

Article I. Committee Meeting
 Article II. Wednesday 3rd Apr 2024 – using Zoom

Present: Mark (Chairman), Sarah (Welfare Officer), Carole (Secretary), Dene (Treasurer), Ian (Welfare), Alistair P (Membership Secretary), Elaine (Coaching Co-Ordinator)

Apologies: James (Coaching Co-ord), Richard Nettleship (Events Co-ordinator)	Action
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1	<p>Matters Arising from Previous Minutes:</p> <ul style="list-style-type: none"> • Mark has drainage plans from SW Water and will look into solutions with college. • Dene requested change of bank mandate which has been done for new chairman, to follow up on adding new secretary. • Mark to ask college for transparency on insurance contribution to track – still outstanding, will not make any payments until we receive a statement and invoice(s). • Mark to ask contractors for quote for walkway to throwing circle • Asked James for dates for senior coaches Connect session, Mark added one for March, to review if James can continue role. • Mark to circulate ideas on committee roles, could include one for fund raising. Need to review EA portal on membership roles such as committee, DBS checking. Mark to circulate spreadsheet to verify. • Very short of officials in Devon, Elaine reported 5 on recent officials course. 	<p>DM</p> <p>MW</p> <p>MW</p> <p>MW</p>
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	<p>coaches/run leaders, book a meeting with senior coaches. Need to check if leaders need to update LiRF qualifications. Elaine to arrange meeting for junior coaches.</p> <ul style="list-style-type: none"> • Elaine has some capacity for field, not seeing transition from junior groups- Alastair reported less juniors overall than a few years ago. • Alastair's proposal for £40 university membership fee, train in holidays only – agreed. • Excellent that we have members selected for Devon team in this weekends Sportshall competition. • Update from Elaine – started track & field season last weekend at Yeovil, this Sunday at Plymouth. Making use of Plymouth track on Tues and Armada sessions on Sat mornings – free to all, to mention to all coaches. • Alastair noted that we do 4 Devon Open meetings, one in Tavistock is on 4th Aug. Agreed to do new seniors competition, SW Athletics with one date on 11th Aug. • Alastair raised point that he does not know why people want to join the club when he receives their membership form, for example are they new, or C25K? Agreed to add box for reason to form on website. • Need to refresh who is emailed with enquiries from website. 	<p>MW</p> <p>EF</p> <p>MW</p> <p>MW</p> <p>MW</p> <p>MW</p>
4	Facilities:	MW

	<ul style="list-style-type: none"> Mark has Track project meeting next Weds with College, update committee afterwards. 4/5 day delay due to weather. 	
5	<p>AOB:</p> <ul style="list-style-type: none"> Elaine asked about DBS checkers – 7/8 currently, Mark to get list and share (see Matters Arising), to ask people to choose who they know. Ian asked about the policy for members to wear club vests. This is mandatory certain competitions. For example, should it be required to earn a club record? Sarah suggested we could specify in club code of conduct. Agreed we need to review, then communicate to all members. Sarah asked if the meeting on 15th April (Asthma training) could include a general coaches update? Mark to provide informal update then arrange date for coaches meeting. 	All
	<p style="text-align: center;">Date of Next Meeting Wednesday 8th May 2024</p>	