Article I. Committee Meeting

Article II. Wednesday 3rd Apr 2024 – using Zoom

Present: Mark (Chairman), Sarah (Welfare Officer), Carole (Secretary), Dene (Treasurer), Ian (Welfare), Alistair P (Membership Secretary), Elaine (Coaching Co-Ordinator)

(Codoming Co Cramator)		
Apologies: James (Coaching Co-ord), Richard Nettleship (Events Co-ordinator)		
 Matters Arising from Previous Minutes: Mark has drainage plans from SW Water and will look into solutions with college. Dene requested change of bank mandate which has been done for new chairman, to follow up on adding new secretary. Mark to ask college for transparency on insurance contribution to track – still outstanding, will not make any payments until we receive a statement and invoice(s). Mark to ask contractors for quote for walkway to throwing circle Asked James for dates for senior coaches Connect session, Mark added one for March, to review if James can continue role. Mark to circulate ideas on committee roles, could include one for fund raising. Need to review EA portal on membership roles such as committee, DBS checking. Mark to circulate spreadsheet to verify. Very short of officials in Devon, Elaine reported 5 on recent officials course. 	DM MW MW	

•	Mark has been approached by organiser of
	Burrator Horse Shoe Trail run, Richard, to come
	to committee meeting to discuss TAC
	involvement. No further communication

 Tavistock College and Lions club have asked about a 5k Fun run, will hold Tavy 5 on Sat of carnival week Asked if we want to be involved in procession on that Sunday? To share with club members.

MW

MW

2 Treasurers Report:

- Dene produced her report prior to the meeting.
- Balances are high at the moment. The majority of this is allocated to the track refurbishment.
 Will also have large bill this week for affiliation fees.
- A few invoices to come in for PSC, to add in May.
- No outstanding invoices to be paid.
- Net profit for Mar 2024 £5,192.50
- PSC Catering net profit of £421.71
- Urns at PSC were very problematic, request to but a new one at approx £500 – agreed.

3 Coaching & Competition:

- Elaine asked if anyone replied to email on SW Athletics League support, event on Aug 11th – Mark has replied with confirmation.
- Tammie standing down coaching juniors on a regular basis, Mel will continue once a week. To look at capacity, keen to get a rota for

		MW
ļ.	Facilities:	
	from website.	
	website.Need to refresh who is emailed with enquiries	MW
	or C25K? Agreed to add box for reason to form on	MW
	their membership form, for example are they new,	B #14/
	 Alastair raised point that he does not know why people want to join the club when he receives 	
	one date on 11th Aug.	
	to do new seniors competition, SW Athletics with	
	 Alastair noted that we do 4 Devon Open meetings, one in Tavistock is on 4th Aug. Agreed 	
	mention to all coaches.	
	Making use of Plymouth track on Tues and Armada sessions on Sat mornings – free to all, to	MW
	last weekend at Yeovil, this Sunday at Plymouth.	
	Update from Elaine – started track & field season	
	competition.	
	 Excellent that we have members selected for Devon team in this weekends Sportshall 	
	fee, train in holidays only – agreed.	
	Alastair's proposal for £40 university membership	
	less juniors overall than a few years ago.	
	 Elaine has some capacity for field, not seeing transition from junior groups- Alastair reported 	
	meeting for junior coaches.	EF
	date LiRF qualifications. Elaine to arrange	
	coaches/run leaders, book a meeting with senior coaches. Need to check if leaders need to up	MW

	Mark to provide informal update then arrange date for coaches meeting. Date of Next Meeting Wednesday 8th May 2024	
5	 Elaine asked about DBS checkers – 7/8 currently, Mark to get list and share (see Matters Arising), to ask people to choose who they know. Ian asked about the policy for members to wear club vests. This is mandatory certain competitions. For example, should it be required to earn a club record? Sarah suggested we could specify in club code of conduct. Agreed we need to review, then communicate to all members. Sarah asked if the meeting on 15th April (Asthma training) could include a general coaches update? 	AII
	 Mark has Track project meeting next Weds with College, update committee afterwards. 4/5 day delay due to weather. 	