Article I. Committee Meeting 6th November 8.00pm 2024 – using Zoom

Present: Mark (Chairman), Dene (Treasurer), Ian (Welfare), Sarah (Welfare), Elaine, Andy Hughes, Alistair P (Membership Secretary), Carole W (Club Secretary), Richard N

Apologies:		Action
1	 Matters Arising from Previous Minutes: Policy on wearing of Club Vests / Kit signed off, will send out to all members as part of Qtrly update Andy looking at website on how to include juniors 	MW
	 A number of members of public / potential new joins have flagged issues with getting response from submission of new enquiry form. AH tested, asked Cameron on web support to check On submission of results query to Run Britain / Power of 10 Keith is providing update at next Armada meeting, recommend submit using standard form MW to circulate draft policy on travel and other expenses Agreed that money should be spent on damaged cage and long jump rather than high jump. Elaine ordered and received warning horns for coaches. 	MW
	 Awards evening, 2 trophies outstanding. Need update of EA portal of policies and standards, like to get to 100% for gold standard (can help for future funding requests). Sub-group 	MW/DM

to look at, to include update of directors with Companies House and Trustees for Charity Commission. MW to circulate list to proposed Trustees to agree

2 Treasurers Report:

- Dene produced her report prior to the meeting.
- · No invoices outstanding
- · Some Tavy7 expenses outstanding
- Profit in region of £2,500 for Tavy7, very good considering no sponsor this year

3 Coaching & Competition:

Tavy7:

- A huge thank you to Richard for leading the team, positive feedback received from participating clubs
- Debrief from Richard had to rely on late surge of volunteers, overall no issues and adjudicators pleased with the race, 400 finished.
- Richard to step down next week, happy to help new person
- Need to define roles in Race management Race director, Volunteer co-ordinator, Entries administrator. This will help greatly to spread workload.
- Highlighted importance of work that Paul Waldron does on managing our race entries. He is stepping down next year so need replacement to pick up technical knowledge

Events 2025:

MW/RN

MW

- Tavy5 continue with, discuss with Meadowland manager if a junior mile could be included
- Tavy7 proceed with
- Relays continue with, 17th July
- Devon Open, continue with as long as expenses are covered
- Rising Stars proceed with, date depends when Devon Open is. Proposal for series was agreed
- Throws Bonanza go ahead with, look at date to take into account Newquay 'Last ditch throws' date
- Primary School Challenge PSC will run as stand alone event on 30/03, separate from Tavy13
- Tavy13 need to assess benefit of running it, especially given that the current route requires up to 90 volunteers. Agreed to look at moving to June, Mark to look at race calendar for Armada clubs next week. Then look at options for the route, partners to run it, new roles etc. Need decision before Xmas on how to proceed

Other:

 Couch to 5k session 16 graduating on Sat, agreed they only need to pay membership fee from next March (when all members fees are due). Run new group in Jan 2025.

4 Facilities:

 lan raised issue of lighting, as well as moss treatment required for track and deterioration of mats at entrance. Mark to raise with college at next site meeting. MW

MW/RN/ AH

MW

5	 AGB Agreed to present PB certificates at training sessions rather than at Awards evening. To have 2 new value based awards at Awards evening – best team mate & best consistent training. December committee to meet at restaurant, Weds 4th, Richard to organise Date required for AGM – agreed 22/01/25. 	RN
	Date of Next Zoom Meeting Wednesday 8th January 2025	